Women In Safe Homes

Board of Directors Meeting Agenda

Tuesday, March 26, 2019 at 5:30 pm

Dial-In Conference: 866-590-5055 Access Code: 7165163

Mission: Our primary mission is to provide a safe place, advocacy and education for people impacted by domestic violence, stalking, sexual assault and abuse, and to assist and empower them as they explore their options in Southern Southeast Alaska. We also promote the elimination of violence through primary prevention and education programs, and engaging community members throughout Southern Southeast Alaska.

1. CALL TO ORDER – 5:30 pm

2. ROLL CALL

Ali Ziegler, Ketchikan/Chair	P	Jaimie Palmer, Ketchikan	E
Gerry Balluta, Ketchikan/Vice Chair	P	Soohyun Kim, Ketchikan	P
Sharyl Yeisley, Ketchikan/Secretary	E	Anna Buethner, Ketchikan	P
Diane Gubatayao, Ketchikan/Treasurer	P	Kay Larson, Wrangell	P
Romaine Thomas, Ketchikan	E	Barbara Littlefield, Metlakatla	E
Dawn Luna, Ketchikan	P	Vacant	
Dennis McCarty, Ketchikan	E	Vacant	

Staff/Guest(s) Present: Agnes Moran, Executive Director; Iullia Sapelkina, Administrative Assistant.

3. APPROVAL OF AGENDA Added item 11d Board Retreat, 11e FASD training 11f Choose Respect Annual Event – M/2 Gerry Balluta /Soohyun Kim Passed unanimously as modified.

4. READING OF WISH MISSION STATEMENT Agnes Moran told good news about two women in the shelter who got everything they needed. And one of them will move to the new apartment soon.

5. PUBLIC COMMENT – n/a

6. APPROVAL OF MINUTES a. January 15, 2019 – M/2 Gerry Balluta /Diane Gubatayao

7. APPROVAL OF FINANCIAL REPORTS a. February 2019 – M/2 Gerry Balluta /Diane Gubatayao

Agnes Moran reviewed the financial reports and informed that there were few mistakes and it needs a further review.

8. EXECUTIVE DIRECTOR'S REPORT Agnes Moran reviewed the report. Talked about the Old Dairy property and fees WSIH will have to pay for the road repairing. Talked about other repairing that should be done in the future.
   Agnes Moran talked about the City Council Meeting on April 18, 2019 where the resolutions regarding the CDBG will come before the City Council and it would look good if one or more of the Board members would attend.

9. COMMITTEE REPORTS
   a. EXECUTIVE – n/a
   b. FUNDRAISING – n/a
   c. POLICY – n/a
   d. GRIEVANCE – n/a
   e. FINANCE – n/a

10. RURAL BOARD REPORT
   a. KAY LARSON, WRANGELL – Kay talked about her business trip to the Anchorage for the Prevention training. They would like to create more awareness about BRAVE, what it is, who they are. And they are waiting for the WISH Prevention training.
   b. BARBARA LITTLEFIELD, METLAKATLA – n/a

11. BUSINESS ITEMS -

Item	Initiator	Topic	
a	ED	Computer Replacement bids – Agnes proposed replacing 10 computers that are not able to be upgraded and are starting to impact staff productivity and getting laptop for the WISH legal advocate so she would be able to work when she has downtime at the courthouse or when she is meeting with clients in the community. The spending amount should not exceed $15000. – M/2 Soohyun Kim /Diane Gubatayao	All in favor approved
b	ED	Additional Board/Staff Training – Agnes proposed to plan another Board Training and Community Training. Due to having capacity in our CDVSA budget, WISH is able to bring professionals to Ketchikan to develop staff skills and provide knowledge to the community. To plan 2 days of training: DV/SA and Trauma informed. The package for revising will be sent for Board prior to the training and the further discussion will take place by that time. – M/2 Dawn Luna /Diane Gubatayao	All in favor approved
c	ED	Salary Structure Proposal – Agnes proposed to revise and to work on Salary Structure for staff (not including ED). To consider to start providing health benefits for staff in FY20.– M/2 Gerry Balluta /Diane Gubatayao	All in favor approved

d	Ali Ziegler	Board Retreat – Ali talked about Board retreat on April 6, 2019 from 9.30 am to 3.00 pm with a lunch break from 12.00 to 1.00 pm. The training will cover Board Fundamentals and Strategic Plans.	Info
e	Diane Gubatayao	FASD training – Diane talked about resent training. She emphasized that it was incredibly good and successful.	Info
f	Diane Gubatayao	Choose Respect Annual Event – Diane reminded about annual event, which will take place on March 29, 2019. She invited everybody to join.	Info
g			
h			
i			
j			
k			
l			
m			
n			
o			
p			
q			

12. EXECUTIVE SESSION – n/a

13. BOARD MEMBER COMMENTS – n/a

14. ADJOURNMENT – 6:28 pm.